

From: Mr R Parry, Chairman of Scrutiny Committee  
Geoff Wild, Director of Governance and Law

To: Selection and Member Services – 8 October 2014

Subject: **Select Committee process**

Classification: Unrestricted

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**Summary:** To consider and approve the Scrutiny Committee recommendations on minor amendments to the rules applying to Select Committees (Appendix 4 Part 4 of the Constitution).

## 1. Introduction

(1) At the meeting of the Scrutiny Committee on 25 September 2014 the Committee considered at report (copy attached as **Appendix A**) on the current Select Committee process which had evolved over the past 13 years.

(2) The Committee considered whether any amendments were necessary to the current process and status of Select Committees. The Committee agreed that:

(a) no change be made to the status of Select Committee and that they remain Sub Committees of the Scrutiny Committee;

(b) the Select Committee meet informally with the Research Officer to develop their report and the final version of the report be approved at formal open meeting of the Select Committee.

(c) Select Committee reports continue to be submitted to Cabinet for comment prior to submission to County Council for endorsement.

(d) the amendments to Appendix 4 Part 4: “Additional Rules applying to the Scrutiny Committee and Select Committees” set out in Appendix A to the Scrutiny Committee report be updated to take account of (b) and (c) above and be submitted to the Selection and Members Services Committee for approval.

## 2. Recommendation

That the Selection and Members Services Committee be requested to approve the amendments requested by the Scrutiny Committee to Appendix 4 Part 4: “Additional Rules applying to the Scrutiny Committee and Select Committees” in the Constitution as set out in **Appendix 2** to this report.

**Background Documents** – none

**Contact Details**

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